

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Muir Davis, Mayor Pro Tem

Robin Carder, Council Member

Rick Crosby, Council Member

Wendy M. Lau, Council Member



www.cityoflaverne.org

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Tuesday, January 18, 2022 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

The Council Chambers will be opened to the public. In an effort to keep a safe environment and to minimize the spread of the COVID-19 Virus, the City will be limiting occupancy and requiring masking for all that will be in attendance. To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

1. View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
2. Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
3. Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
4. If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_6-r0SZBtSiKH5LMUrTwhCg before 5:00 p.m. on Tuesday, January 18, 2022 and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.
4. **Introduction of Police Chief Colleen Flores.**
5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)
6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **City Council Minutes** of the regular and adjourned meeting of December 20, 2021, ***to be received and filed.***
 - b. **Register of Audited Demands** in the amount of \$2,354,498.91 dated December 8, 2021, in the amount of \$203,257.44 dated December 15, 2021, in the amount of \$1,382,597.08 dated December 23, 201; and in the amount of \$339,712.63, dated 12-29-21. ***Approval recommended by Finance Director Pendleton.***
 - c. **Staff recommends approval and passage of the following Resolutions:**
 1. **Resolutions No. 22-01, 22-02 and 22-03 - City of La Verne General Municipal Election** - The City of La Verne's General Municipal Election will be held on Tuesday, June 7, 2022. The election will be consolidated with the County of Los Angeles who will be conducting the Statewide Primary Election. On December 20, 2021, the City Council adopted Ordinance No. 1108, changing the date of the City's General Municipal Election to the date of the statewide primary election of each even-numbered year, although this will result in a different election date depending on the year commencing with the June 7, 2022 election. The terms of the three Officer holders set to expire in March or April of 2022 were extended by State law to expire following the certification of the results of the June 7, 2022, statewide primary election.

Pursuant to the provisions of the laws of the State of California relating to General Law cities, there are procedures, requirements and actions that must be taken by City Council for conducting elections. A resolution calling the election for the certain officers; a resolution requesting the Los Angeles Board of Supervisors for consolidation and specific services for the City of La Verne's General Municipal Election with the Statewide Primary Election; and a resolution setting forth regulations for candidates' statements must be adopted by City Council.

Assistant City Clerk Estrella recommends that the City Council adopt the following resolutions for conducting the City of La Verne's General Municipal Election to be held on Tuesday, June 7, 2022.

Resolution No. 22-01 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

Resolution No. 22-02 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REQUESTING THE LOS ANGELES BOARD OF SUPERVISORS TO ORDER THE CONSOLIDATION OF THE CITY OF LA VERNE'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022, WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD IN THE COUNTY OF LOS ANGELES ON THE SAME DAY; TO AUTHORIZE THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CANVASS THE RETURNS OF SAID GENERAL MUNICIPAL ELECTION; AND TO REQUEST THAT THE REGISTRAR RECORDER/COUNTY CLERK OF SAID COUNTY BE PERMITTED TO RENDER FULL SERVICES TO THE CITY OF LA VERNE RELATING TO THE CONDUCTING OF SAID GENERAL MUNICIPAL ELECTION PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403.

Resolution No. 22-03 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022.

2. **Resolution No. 22-04 - Purchase Agreement for Meter Read Devices** - The City currently bills approximately 8,700 accounts bi-monthly. Approximately 800 of those accounts are radio reads, or Automated Meter Reading (AMR). The current meter read devices (Handhelds) and AMR accessories were purchased in 2008 from National Meter. National Meter notified city staff that our Handhelds and AMR accessories are no longer supported. Additionally, National Meter discontinued technical support of the software used for transferring the meter reads to the billing system.

Public Works Director Igoe recommends that the City Council adopt Resolution No. 22-04 approving a purchase from Core and Main, Inc. for the budgeted purchase of Meter Read Devices and replacement of the current Automated Meter Reading (AMR) System, not-to-exceed the amount of \$190,000 for the AMR Meter Device Update Project; and to authorize the City Manager or his Designee to enter into a contract with Core and Main, Inc. for the purchase of Meter Read Devices and replacement of the current Automated Meter Metering Reading (AMR) System, for the AMR Meter Device Update Project.

Resolution No. 22-04 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE PURCHASE AGREEMENT BETWEEN THE CITY OF LA VERNE AND CORE AND MAIN, INC. FOR THE PURCHASE OF METER READ DEVICES AND AUTOMATED METER READ REPLACEMENT SYSTEM.

7. **OTHER MATTERS**

Ordinance No. 1109 - Mandatory Organic Waste Disposal Regulations - Amending the La Verne Municipal Code by Adding Chapter 13.30 - Senate Bill 1383 (SB 1383), the Short-lived Climate Pollutant Reduction Act of 2016, requires jurisdictions to adopt and enforce an ordinance or another enforceable mechanism requiring organic waste to be diverted from landfills. In accordance with SB 1383, all jurisdictions must have a mandatory organic waste disposal reduction ordinance in place.

In November of 2020, the Repeal and Replace of Chapter 13.28 Collection, Removal and Disposal of Refuse went into effect. In Section 13.28.010(E) Declaration of Policy, mandatory compliance with SB 1383 was established. The City Attorney reviewed the municipal code requirements of SB 1383 and determined staff implement relevant provisions of SB 1383 Regulations to the City Municipal Code for further clarification and enforcement purposes.

Each year the City is required to demonstrate compliance efforts in the Electronic Annual Report (EAR) submitted to CalRecycle, the State's regulatory agency that oversees California's State-managed waste handling and recycling programs.

STAFF RECOMMENDATION:

The City Council should introduce, waive further reading and place on first reading Ordinance No. 1109, adding Chapter 13.30 - Mandatory Organic Waste Disposal Regulations, to Title 13 of the La Verne Municipal Code.

Ordinance No. 1109 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, TO ADD CHAPTER 13.30 - MANDATORY ORGANIC WASTE DISPOSAL REGULATIONS, TO TITLE 13 OF THE LA VERNE MUNICIPAL CODE.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **CLOSED SESSION:**

The City Council will meet in a closed session pursuant to Government Code §54957.6

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

The City Council will meet with its legal counsel to discuss significant exposure to litigation pursuant to Government Code §54956.9(c)(d)(2)(e)(3):one potential case pertaining to Accessory Dwelling Units (ADU)

The City Council will meet in Closed Session pursuant to Government Code Section 54957.6 for the following:

Conference with Labor Negotiators regarding the American Rescue Plan Act ARPA Premium Pay

Negotiators: City Manager, Assistant to the City Manager, and City Attorney

Employee Organization(s): La Verne City Employees Association, La Verne Police Officers' Association, La Verne Firefighters' Association, La Verne Police Middle Management Association and all unrepresented employees.

11. **ADJOURNMENT**

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, February 7, 2022, at 6:30 p.m.**

ADVISORY STAFF

- _____ Robert Russi, City Manager
- _____ JR Ranells, Assistant to the City Manager
- _____ Robert Kress, City Attorney
- _____ Lupe Gaeta Estrella, Assistant City Clerk
- _____ Shawn Igoe, Public Works Director
- _____ Eric Scherer, Director of Community Development
- _____ Marla Pendleton, Finance Director
- _____ Colleen Flores, Police Chief
- _____ Christopher Nigg, Fire Chief
- _____ Yvonne Duran, Community Services Manager
- _____ Cody Howing, City Engineer

Posting Statement: On Tuesday, January 11, 2022, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.