

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Robin Carder, Mayor Pro Tem
Muir Davis, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
(909) 596-8740 - Fax
City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, November 16, 2020 - 6:30 p.m.

Tonight's Council meeting will again be closed to the public in compliance with Governor Newsom's Executive Order to minimize the spread of the COVID - 19 Virus. However, the City encourages public participation and as such want to make residents aware of the following opportunities on how to participate:

1. Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by email or any other format to the City Clerk and City Council are public records and are available for public viewing.**
2. Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Davis, Council Member Crosby, Council Member Lau, Mayor Pro Tem Carder and Mayor Hepburn.

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes of November 2, 2020**, to be *received and filed*.

b. **Register of Audited Demands** in the amount of \$1,091,718.49 dated October 29, 2020.

Interim Finance Director Alvarado recommends approval of the above Register of Audited Demands.

c. **Youth and Family Action Committee Executive Board Re-appointment** - The bylaws of the Youth and Family Action Committee (YFAC) allow for a five-member executive governing board that is appointed by City Council. Each member serves two-year terms. Board Member Carolyn Cockrell's term has expired and she has accepted to serve another two-year term on the Committee.

Community Services Director recommends that the City Council re-appoint Carolyn Cockrell, member-at-large, to the La Verne Youth and Family Action Committee for an additional two-year term through June 30, 2022.

d. **Tri-City Mental Health Governing Board Representative Re-appointment** - The Tri-City Mental Health Governing Board includes one appointment from each City as a community representative. Carolyn Cockrell has served in this capacity since 2011 and has agreed to serve an additional two-year term.

Community Services Director recommends that the Council approve the re-appointment of Carolyn Cockrell as the community representative from La Verne to the Tri-City Mental Health Governing Board to serve a two-year term through June 30, 2022.

THE LA VERNE CITY COUNCIL WILL RECESS TO MEET AS THE LA VERNE PUBLIC FINANCING AUTHORITY; FOLLOWING, WHICH THE CITY COUNCIL WILL IMMEDIATELY RECONVENE.

6. PUBLIC FINANCING AUTHORITY

Agreements for Asset and Management Services for the La Verne Mobile Country Club and Valley Rancho Mobile Home Parks - The La Verne Public Financing Authority is the owner of record for the La Verne Mobile Country Club & Valley Rancho mobile home parks. Both parks are operated by a professional management company for the day-to-day functions. At this time, the agreements for asset and management services are up for renewal and a Request for Proposals process has been completed to identify the most responsible contractor. However, there is not a consensus by the City Council Mobile Home Park Liaisons on a recommendation for selection.

STAFF RECOMMENDATION

The La Verne Public Financing Authority should select between the two responsible contractors, Bessire and Casenhiser, Inc. or Haven Management Services. Additionally, the LVPFA should approve Resolution JPFA-59 and Resolution JPFA-60 authorizing the City Manager to finalize an Agreement for Asset and Management services for La Verne Mobile Country Club Mobile Home Park as well as for Valley Rancho Mobile Home Park. The form of these agreements will be similar to the terms described in the attached previous agreements for a period of five (5) years.

Resolution No. JPFA-59 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LA VERNE JOINT PUBLIC FINANCING AUTHORITY AUTHORIZING THE CITY MANAGER TO FINALIZE AND EXECUTE AN AGREEMENT FOR MANAGEMENT SERVICES FOR THE LA VERNE MOBILE COUNTRY CLUB MOBILE HOME PARK.

Resolution No. JPFA-60 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LA VERNE JOINT PUBLIC FINANCING AUTHORITY AUTHORIZING THE CITY MANAGER TO FINALIZE AND EXECUTE AN AGREEMENT FOR MANAGEMENT SERVICES FOR THE VALLEY RANCHO MOBILE HOME PARK.

THE LA VERNE PUBLIC FINANCING AUTHORITY WILL ADJOURN AND THE CITY COUNCIL WILL IMMEDIATELY RECONVENE.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **ADJOURNMENT**



THE NEXT REGULAR MEETING of the La Verne City Council is scheduled for Monday, December 7, 2020, at 6:30 p.m.

To minimize the spread of the COVID-19 Virus and to keep the community safe, the Annual Tree Lighting Ceremony will be held virtually at 6:30 p.m. Watch live at www.cityoflaverne.org/stream.



The La Verne City Council thanks the residents for taking all precautions to prevent the spread of the COVID-19 Virus.

ADVISORY STAFF

- _____ Robert Russi, City Manager
- _____ JR Ranells, Assistant to the City Manager
- _____ Robert Kress, City Attorney
- _____ Lupe Gaeta Estrella, Assistant City Clerk
- _____ Dan Keeseey, Interim Director of Public Works
- _____ Eric Scherer, Director of Community Development
- _____ Bill Aguirre, Director of Community Services
- _____ Mark Alvarado, Interim Finance Director
- _____ Nick Paz, Police Chief
- _____ David Segura, Interim Fire Chief
- _____ Dominic Milano, City Engineer
- _____ Bill Elftman, Information Services Manager

Posting Statement: On November 10, 2020, true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.