

**MINUTES OF A REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF  
LA VERNE**  
Monday, April 4, 2022

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1. A regular meeting of the La Verne City Council was called to order by Mayor Hepburn at 6:32 p.m.
2. Council Members present: Mayor Tim Hepburn  
Mayor Pro Tem Muir Davis  
Council Member Robin Carder  
Council Member Wendy Lau  
Council Member Rick Crosby  
  
Absent: None.  
  
Advisory personnel present: City Manager Robert Russi  
Assistant to the City Manager JR Ranells  
City Attorney Robert L. Kress  
Assistant City Clerk Lupe Gaeta Estrella  
Finance Director Marla Pendleton
3. Pledge of Allegiance was led by Council Member Wendy Lau.
4. Presentation of a Proclamation Proclaiming the Month of April, 2022 as "Donate a Life" Mayor Hepburn, on behalf of the City Council, presented a Proclamation proclaiming the Month of April, 2022 as "Donate a Life" Month to Ambassador Ina Strickland from the "Donate a Life" Foundation. The Proclamation recognizes that 100,000 Individuals nationwide including 20,000 in California, that are currently on the national organ transplant waiting list, and that on average, 17 people die each day while waiting for an organ, eye, tissue, marrow and blood donation which are life-giving acts recognized worldwide as expressions of compassion to those in need.  
  
Ambassador Ina Strickland from the "Donate a Life" Foundation thanked the City Council and spoke about the importance of being a donor.
5. Announcements of Upcoming Community Events Sherry Best, President of the La Verne Historical Society reported on their upcoming events. She stated that information on the events could be found on the City and La Verne Historical Society's websites. She stated that by holding events they are raising funds for the restoration of the 1938 Inman International Truck and that they are currently accepting donations.  
  
George May, La Verne Library Manager reported that masks are no longer required at the Library and that soon they will have eight (8) internet stations at the Library.  
  
Gilbert Ivey, a member of the Cultural Awareness and Social Inclusion (CASI) Committee reported on the Committee's mission to include everyone and invited residents to join.
6. Consent Calendar It was moved by Davis, seconded by Lau, and unanimously carried, to accept, approve, or act on the Consent Calendar items.  
  
City Council Minutes **City Council Minutes** of the adjourned and regular meetings of March 21, 2022, *received and filed.*

Register of Audited Demands **Register of Audited Demands** in the amount of \$1,741,063.52 dated March 3, 2022; and in the amount of \$885,288.45 dated March 10, 2022.  
**Approved as recommended by Finance Director Pendleton.**

**Staff recommended approval and passage of the following Resolutions:**

Resolution No. 22-15,  
Declaring its Intention to Initiate  
Procedures for Vacation of a  
Public Utility Easement at 1941  
White Avenue and Setting a  
Public Hearing

**Resolution No. 22-15** - A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DECLARING ITS INTENTION TO INITIATE PROCEDURES FOR VACATION OF A PUBLIC UTILITY EASEMENT PURSUANT TO THE PROVISIONS OF DIVISION 9, PART 3, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA, AND SETTING A TIME AND PLACE FOR PUBLIC HEARING THEREON - The property owner of 1941 N. White Avenue has requested that the City vacate a public utility easement located at 1941 N. White Avenue. The subject utility easement does not serve any known utilities. Setting a public hearing and providing noticing will initiate the easement vacation process.

City Engineer Howing recommended that the City Council approve Resolution No. 22-15, declaring its intention to initiate the procedures for the vacation of the public utility easements located at 1941 N. White Avenue; setting the public hearing for Monday, May 2, 2022 at 6:30 p.m. and to direct the City Clerk to conduct noticing of the public hearing pursuant to Streets and Highways Code Division 9, Part 3. **Approved as recommended.**

Mid-Year Budget Update Fiscal  
Year 2021-22

Finance Director Pendleton gave an update on the Mid-Year Budget for Fiscal Year 2021-22. She reported that a recommendation to decrease the 2021-22 amended General Fund Appropriation Budget by \$101,816 from \$40,920,192 to \$40,818,376 and an increase to the anticipated revenue from \$38,808,915 to \$45,464,837 is being proposed. The net impact of the proposed budget adjustments will result in an anticipated increase of \$4,646,461 to the General Fund reserves (fund balance) at the end of the fiscal year which \$4,000,000 is recommended to be transferred to fund the Section 115 pension trust. Overall, revised year-end estimates now reflect a General Fund surplus of \$646,461.

Finance Director Pendleton continued to report that the Mid-Year Budget Report includes the recommended appropriation budget for use of the \$7,648,860 American Rescue Plan Act (ARPA) allocation, separating the emergency firefighting budget from the General Fund into its own fund, California Fire Assistance Agreement (CFAA) Reimbursable, Fund 110, and increasing the Measure LV sales tax revenue by \$1,100,000.

Mayor Hepburn called for public comment on this matter.

There were public comments at the meeting. (To hear what was said during public comment, please visit the City's website to view the archived Council meeting.)

City Manager Russi responded to the questions asked during public comment.

The City Council was pleased with the excellent financial health of the City's Budget and they thanked staff for their continued excellent work in managing the budget effectively. They urged residents to continue to shop La Verne.

It was moved by Davis, seconded by Carder, and unanimously carried to approve the proposed budget adjustments and Section 115 trust funding as presented in the Mid-Year Budget Update Fiscal Year 2021-22.

7. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda.

Mayor Hepburn called for public comment.

There were public comments at the meeting. (To hear what was said during public comment, please visit the City's website to view the archived Council meeting.)

City Manager Russi and City Attorney Kress responded to the questions asked during public comment.

8. Council Comments

Council Member Carder reported that she attended the La Verne Fire Station No. 3 Reopening Ceremony and the Badge Pinning Ceremony for Police Chief Flores. She stated that both events were very nice.

Council Member Crosby had no comments.

Council Member Lau reported she also attended the La Verne Fire Station No. 3 Reopening Ceremony and the Badge Pinning Ceremony for Police Chief Flores. She stated that both events were wonderful. She spoke about how fitting the Proclamation proclaiming the month of April as "Women's History Month" and holding a badge pinning for the first female police chief. She urged residents to mark on your driver's license to be donor. In addition, she reported that the University of La Verne is hosting a blood drive in April; and the University will be holding a picnic and a baseball double header honoring former ULV Coach Ben Hines on April 23, 2022. She finished by asking everyone to stay safe and to be kind to each other.

Mayor Pro Tem Davis stated that the Reopening Ceremony for La Verne Fire Station No. 3 was wonderful and he thanked Captain Moore for the tour of the station. He stated that Southern California Edison offers solar energy programs. He stated that he too, attended the Badge Pinning Ceremony for Police Chief Flores which was very nice. He stated that with a winning Water Polo Team, it is necessary to repair the Las Flores swimming pool. He also reported on the Public Banking Association meeting, the Pomona Valley Transportation Authority, the La Verne/San Dimas Educational Foundation annual Ed Jones Memorial Golf Tournament, tribute event for former ULV Coach Ben Hines on April 23, 2022 and the Cultural Awareness and Social Inclusion (CASI) Committee.

Mayor Hepburn stated that he too, attended the La Verne Fire Station No. 3 Reopening Ceremony and the Badge Pinning Ceremony for Police Chief Flores. He thanked the La Verne Police staff, Community Services Manager Duran for hosting an incredible badge pinning ceremony. He was pleased with Measure LV sales tax and urged residents to continue to shop La Verne and keep the money in La Verne. He stated he attended a "Victims of Crime" event. He stated it was a memorable event and it was for a good cause.

9. Closed Session At 7:27 p.m., the City Council recessed to meet in Closed Session pursuant to Government Code Section 54957.6 for the following:

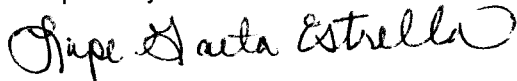
**Conference with Labor Negotiator**

Negotiators: City Manager, Assistant to the City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Police Officers' Association, La Verne Firefighters' Association, La Verne Police Middle Management Association and all unrepresented employees

10. Adjournment at 8:30 p.m., to Monday, April 18, 2022 at 6:00 p.m. for presentation of Pride of La Verne Certificates to La Verne Police Retired Senior Volunteer Patrol (RSVP) Members; Life Saving Awards to La Verne Police Officers and for a Fire Marshal Badge pinning ceremony.

Respectfully submitted,



Lupe Gaeta Estrella, CMC  
Assistant City Clerk