

AN ADJOURNED MEETING
CITY OF LA VERNE
CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
(909) 596-8740 - Fax
City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, February 28, 2022 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

The meeting will be opened to the public. In an effort to keep a safe environment and to minimize the spread of the COVID-19 Virus, the City will be limiting occupancy and requiring masking for all that will be in attendance. To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_ZXhIMcOjQhmqQZ0KEQCqWA before 5:00 p.m. on Monday, February 28, 2022, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.
4. **The City Council will meet with Staff to Review Fire Operations and County Services** - The Fire Chief and City Manager will provide City Council with an overview on the status of the Department's current operations, update on the Standard of Coverage review as well as information on the discussions with the County regarding fire services. Following that presentation Council may choose to provide staff direction on continuing the pursuit of contracting fire services or abandoning those discussions with the County.
5. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.
6. **Adjournment to Monday, March 7, 2022 at 5 p.m. for a City Council Study Session on SB9, known as the California Housing Opportunity and More Efficiency (HOME) Act, a state bill that requires cities to allow one additional residential unit onto parcels zoned for single-dwelling units.**

***The Next Regular Meeting of the La Verne City Council
is scheduled for Monday, March 7, 2022, at 6:30 p.m.***

ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ JR Ranells, Assistant to the City Manager
- ___ Robert Kress, City Attorney
- ___ Lupe Gaeta Estrella, Assistant City Clerk
- ___ Shawn Igoe, Public Works Director
- ___ Eric Scherer, Director of Community Development
- ___ Marla Pendleton, Finance Director
- ___ Colleen Flores, Police Chief
- ___ Christopher Nigg, Fire Chief
- ___ Yvonne Duran, Community Services Manager
- ___ Cody Howing, City Engineer

Posting Statement: On February 23, 2022, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.

LA County Fire Proposal

Study Session

February 28, 2022

Introduction

- **Timeline**
- **County proposal and comparison**
- **SOC – Preliminary assessment**
- **Fiscal analysis**
- **Option & Steps**
- **Conclusions**

History/Timeline

June
2019

April
2020

August
2020

November
2020

February
2021

June
2021

August
2021

November
2021

March
2022



- **June 2019** - City Requested initial evaluation (feasibility study) from LA County Fire (LACoFD) for contract services
- **April 2020** - County evaluation was received
- **August 2020** - Receive Service Deployment Report from Messina & Assoc.
- **November 2020** - Council directed staff to begin Negotiations with LACoFD to affirm proposed costs & impacts
- **February 2021** - Council committed to voter input prior to acceptance and finalization of LACoFD contract
- **June 2021** - Council Commissioned SOC & CRA analysis to determine LVFD effectiveness
- **August 2021** - Permanent Fire Chief appointed
- **November 2021** - Council approved deployment changes
- **March 2022** - Last date for Council to place item on June ballot

County Model & Comparison to Existing Services



- **Staffing**
- **Deployment (Stations & Apparatus)**
- **Response Times**
- **Communications**
- **Specialized Resources**
- **Fire Prevention and Community Risk Reduction Services**
- **Emergency Management**

Operational Comparison

(In-City Resources)

	Stations	Personnel	Paramedic Units	Engine Co.	Ladder Truck Co.	Battalion Chief (Span of Control)	Ambulance(s)
 <p>*2022 Deployment</p>	3	10	3	2	1	1 (3)	2
 <p>*"Option A"</p>	2	8	1.5	2	0	0 (8)	1 *TBD

Administrative Comparison

	Fire Chief	Fire Marshal	Prevention / Community Risk Reduction	Emergency Operations Center (City EOC)	201 Ambulance Provider Rights	ISO Rating
	YES	YES	YES w/ assistance from Suppression	Fire Chief and/or Duty Battalion Chief (all scenarios)	YES	3
	LACoFD Assistant Chief Representation (Covina) 9 East Ops Cities	Unknown	Served by office in Pomona w/ assistance from Suppression	Area Assistant Chief (dependent on scale of emergency)	To Be Determined	To Be Determined After Transition

Standards of Cover & Community Risk Assessment

- Community Risk Assessment significance
- Standards of Coverage applicability
- Data Used
- PRELIMINARY STATUS UPDATE for context
- AP Triton Introduction





Fiscal Analysis

- **Conversion Costs**
- **5 year historical**
- **5 year projection County**
- **5 year projection City services**

Estimated Conversion Cost - \$1,980,411(net)

*Calculated 3/2021

 City Asset	Fire Stations	Radios & Associated Equipment	Personnel (Training)	Vehicles	Ancillary Equipment	Uniforms & Personal Protective Equipment	15% Contingency	Fire Chief Contract Obligation	Credits *Excess Radios & Vehicles
 Estimated Cost to Convert	\$446,730	\$95,000	\$736,580	\$911,068	\$155,450	\$285,378	\$394,531	\$384,736	(\$1,429,063)



Historical Revenues & Expenditures

City of La Verne

Fire Department

Revenue and Expenditures - Historical Actual

<u>Expenditures</u>	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
Personnel - City	6,974,678	7,227,288	7,605,828	7,632,089	7,246,434	7,250,288
Personnel - Third Party	838,710	398,900	1,032,992	784,891	422,437	1,389,320
Operational	724,079	862,264	777,064	1,194,635	1,225,497	1,622,052
Total	8,537,467	8,488,452	9,415,884	9,611,615	8,894,368	10,261,661
Total Less Third Party	7,698,757	8,089,552	8,382,892	8,826,724	8,471,932	8,872,341
<u>Funding</u>						
General Fund Support	6,182,592	6,484,495	6,702,051	7,110,285	6,542,895	7,575,027
Insurance Billing	671,644	793,929	781,331	740,788	817,069	329,593
Measure GG	764,521	731,128	819,510	829,651	843,968	875,721
Other Funding Sources	80,000	80,000	80,000	146,000	268,000	92,000
Total	7,698,757	8,089,552	8,382,892	8,826,724	8,471,932	8,872,341



Revenue & Expenditures Projections

**City of La Verne
Fire Department
Revenue and Expenditures - 5 Year Projections**

Expenditures	FY 21-22	Plus Updated Deployment Model 6 Mo.*	FY 21-22 Adjusted	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Personnel - City	8,308,267	534,049	8,842,316	9,479,613	9,764,002	10,056,922	10,358,629
Personnel - Third Party	602,185		602,185	800,000	824,000	848,720	874,182
Operational	1,420,550		1,420,550	1,530,000	1,560,600	1,591,812	1,623,648
Total	10,331,002	534,049	10,865,051	11,809,613	12,148,602	12,497,454	12,856,459
Total Less Third Party**	9,728,817	534,049	10,262,866	11,009,613	11,324,602	11,648,734	11,982,278
Funding							
General Fund Support	7,971,817	235,549	8,207,366	8,649,913	8,919,308	9,196,934	9,483,042
Insurance Billing	780,000	298,500	1,078,500	1,377,000	1,404,540	1,432,631	1,461,283
Measure GG	885,000		885,000	902,700	920,754	939,169	957,952
Other Funding Sources	92,000		92,000	80,000	80,000	80,000	80,000
Total Less Third Party**	9,728,817	534,049	10,262,866	11,009,613	11,324,602	11,648,734	11,982,278

* 6 Month funding for change in deployment model for FY 21; full year included in FY 2023 onward

**Third Party Revenues associated with Cal OES reimbursement and administrative fees

Assumes 3% annual increase in Salary and Benefits; 2% operational costs and revenue except Third Party which is 85% of related expenditures. General Fund absorbs costs other than those listed.



Revenue & Expenditure Projections

City of La Verne					
County Contract Services - Option A					
Expenditures	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Los Angeles County	9,896,723	10,441,043	11,015,300	11,621,142	12,260,304
Ambulance Transport*	1,400,000	1,421,000	1,442,315	1,463,950	1,485,909
Total	11,296,723	11,862,043	12,457,615	13,085,091	13,746,213
Funding					
General Fund Support	9,539,723	9,502,343	10,052,321	10,633,291	11,246,978
Insurance Billing	780,000	1,377,000	1,404,540	1,432,631	1,461,283
Measure GG	885,000	902,700	920,754	939,169	957,952
Other Funding Sources	92,000	80,000	80,000	80,000	80,000
Total	11,296,723	11,862,043	12,457,615	13,085,091	13,746,213
Assumes 5.5% annual increase in contract services; 1.5% CPI in ambulance transport. General Fund absorbs costs other than those listed.					
* Private provider average verbal quote in order to maintain City 201 rights					



Projected Comparison



City of La Verne					
Projected Annual Funding Increase					
	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
LV Fire Department	10,262,866	11,009,613	11,324,602	11,648,734	11,982,278
Fire District	11,296,723	11,862,043	12,457,615	13,085,091	13,746,213
Difference LVFD Vs. Fire District	(1,033,857)	(852,430)	(1,133,013)	(1,436,357)	(1,763,935)
Projected City General Fund Requirement					
	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
LV Fire Department	8,207,366	8,649,913	8,919,308	9,196,934	9,483,041
Fire District	9,539,723	9,502,343	10,052,321	10,633,291	11,246,978
Difference LVFD Vs. Fire District	(1,332,357)	(852,430)	(1,133,013)	(1,436,357)	(1,763,937)

Options and Next Steps

Retain City Services

- **March 2022** – Send letter to County withdrawing request
- **3rd Q 2022** – Final SOC/CRA Presented to Council
- **3rd Q 2022** – Fire Chief to Prioritize recommendations
- **3rd Q 2202** – Department initiates Strategic Plan
- **2nd Q 2023** – Council receives report on approaches to implement
- **2023 - ??** – Implement Recommendations

Options and Next Steps

County Services

- **March 2022** – Approve ballot language
- **June 2022** – City holds advisory vote on contracting service
- **4th Q 2022** – Finalize details of agreement & Execute agreement
- **4th Q 2202** – Request consideration by LAFCO
- **2nd Q 2023** – LAFCO Acts on Request
- **3rd Q 2023** – BOS Approves Agreement
- **1st Q 2024** – Conversion is implemented

Conclusions/Council Direction

- Ongoing, 2-year County discussions impacting City and County Fire Department(s)
- Current status of La Verne Fire Department
- County proposal reduces level of service within City limits
- County proposal inadequate for current risk level and anticipated incoming development
- County proposal does not appear to offer cost savings as written
- Why the need for conclusive decision
- Council discussion