

**INSTRUCTIONS FOR THE FEBRUARY 7, 2022
OLD TOWN LA VERNE BUSINESS IMPROVEMENT DISTRICT MEETING**

The Old Town La Verne Business Improvement District meeting will be closed to the public in compliance with Governor Newsom's Executive Order to minimize the spread of the COVID-19 Virus. Additionally, the meeting will be conducted via teleconference with members participating remotely. Considering this, the customary meeting format has been modified. Even with this change in format, the City is still encouraging public participation and wishes to make residents aware of the following opportunities for participation:

- 1) View the meeting through the City's website at www.cityoflaverne.org/stream
- 2) Please submit your written comments via email at planning@cityoflaverne.org. They will be shared with the District Board Members prior to the meeting and will be made part of the permanent record. We ask that you provide those emails before 7:00 p.m. the day before the meeting. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) For individuals that wish to share their comments during the live stream, you may email planning@cityoflaverne.org by 7:00 a.m. on the day of the meeting with a phone number and the item(s) you wish to speak on. We will call you back at the appropriate time during the meeting for your comment.
- 4) Additionally, if you wish to participate via Zoom, you will need to register before 8:00 a.m. on the date of the meeting and please be aware that space is limited.

https://us02web.zoom.us/webinar/register/WN_A5JPxWxAQtaUESROynH0nQ

You will be provided a link after registering and will have the ability to watch the meeting live. If you wish to speak during the meeting, you can "raise your hand" as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to speak and turn on your video when called upon.



AGENDA

Old Town La Verne Business Improvement District Advisory Board

Monday, Feb. 7, 2022 – 8:30 am – www.cityoflaverne.org/stream

1. WELCOME AND CALL TO ORDER-

Board Members

Craig Walters, Chair
Micky Rehm, Vice Chair
Marianne Stark
Matt Forgey

City Representatives/Others Present

Eric Scherer, Com. Dev. Director
Natalie Hiatt, Com. Dev. Admin. Clerk
Leah Skinner, Chamber of Commerce

2. CALENDAR-

Cool Cruise	Sat. April 16, 2022
Wine Walk	Sat. May 14, 2022

3. MOTION TO CONTINUE VIRTUAL MEETINGS

4. APPROVAL OF MINUTES January 10, 2022

5. NEW BUISNESS

- A. Annual Meeting Schedule

6. CONTINUED BUSINESS

- A. Wine Walk

7. COMMITTEE REPORTS/ UPDATES

- A. City Report (Eric Scherer):
- B. University Report:
- C. Marketing (Micky Rehm):
- D. Chamber Report (Leah Skinner):
- E. Social Media Update (Micky Rehm):
- F. Financial Report:

6. PUBLIC COMMENT (Any discussion or action on non-agendized items must be deferred to the following meeting, as required by California Brown Act Law)

7. ADJOURNMENT – Monday March 7, 2022 8:30 am–www.cityoflaverne.org/stream

Motion to Continue Virtual Meetings

WHEREAS, AB 361 (Rivas), and specifically Government Code section 54953 (“Section 54953”), authorizes local agencies to use teleconferencing without complying with the specified teleconferencing requirements imposed by the Ralph M. Brown Act when the legislative body of a local agency holds a meeting during a declared state of emergency and makes certain findings relating thereto; and

WHEREAS, Section 54953 allows for local agencies to teleconference if the legislative body finds, among other things, that state or local official continue to impose or recommend measures to promote social distancing or whether a state of emergency directly impacts the ability of the legislative body to meet safely and that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, the Governor of California proclaimed a State of Emergency to exist in California as result of the threat of COVID-19, which state of emergency remains in place; and

WHEREAS, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency as result of the threat of COVID-19, which emergency remains in place; and

WHEREAS, Los Angeles County and State health officials continue to recommend social distancing as a result of COVID-19; and

WHEREAS, due to the resurgence of COVID-19 reported cases and surge of the Delta and Omicron variants statewide and in particular, in Los Angeles County, the California Department of Public Health’s Best Practice Guidance encourages all governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, in order to prevent transmission; and

WHEREAS, teleconferencing meetings enables the Old Town La Verne Business Improvement District Advisory Board (“Board”) to retain the ability to continue to conduct meetings in a safe manner that would reduce exposure to members and staff to COVID-19; and

WHEREAS, public access and participation remain a core value of the Board, and the Board has the capability to meet the requirements in Section 54953 to provide the public with the ability to view, hear, and participate in such meetings in a manner that protects the statutory and constitutional rights of all persons to participate in such meetings; and

WHEREAS, as a condition of extending the use of the provisions to conduct remote teleconference meetings without compliance with specified Brown Act teleconference requirements, the Board must reconsider the circumstances of the state of emergency that exists, and the Board has done so.

NOW, THEREFORE, BE IT RESOLVED that the Old Town La Verne Business Improvement District Advisory Board does hereby find the existence of a local and state of emergency in California caused by COVID-19 continues to directly impact the ability of the Board to hold public meetings safely in person and local and state health officials continue to recommend social distancing.

**OLD TOWN LA VERNE BUSINESS IMPROVEMENT DISTRICT
MINUTES OF THE REGULAR MEETING
Monday, January 10, 2022**

1. The teleconference meeting was called to order by Chairperson Craig Walters at 8:33 a.m.

Advisory Board Members present: Craig Walters, Jason Miller, Matt Forgey, and Micky Rehm (arrived late). City Representative present: Community Development Director Eric Scherer. Others present: Fang Wang, Ken Valmonte, and Zuhey Espinoza.

2. **CALENDAR**

Cool Cruise – Saturday, April 16, 2022

Wine Walk – Saturday, April 30, 2022

3. **MOTION TO CONTINUE VIRTUAL MEETINGS**

It was moved by Mr. Miller and seconded by Mr. Forgey to approve the return to a virtual meeting. Motion carried by a 3-0 vote.

4. **APPROVAL OF THE MINUTES** December 6, 2021

It was moved by Mr. Forgey and seconded by Chairperson Walters to approve the minutes of the December 6, 2021 meeting. Motion carried by a 3-0 vote.

5. **NEW BUSINESS**

- A. University Appointment – Mr. Miller announced that his last day with the University is January 21, 2022. Mr. Miller recommended Dr. Zuhey Espinoza as his replacement.

It was moved by Mr. Miller and seconded by Mr. Forgey to recommend Dr. Zuhey's appointment to the City Council for approval. Motion carried by a 3-0 vote.

Mr. Scherer stated that he spoke to alternate board member Sean Franco. Mr. Franco has been unable to attend the last two meetings. Mr. Franco recognizes that his work schedule does not allow him to attend and stepped down from his place as an alternate on the board.

6. **CONTINUED BUSINESS**

- A. Café Wang – Amended Proposal
Fang Wang and Ken Valmonte were present via Zoom. They proposed a permit extension for 18-24 months. Their plan included modifications to the current

setup to include level decking with barrier walls with plants, similar to the setup found in the Claremont Village. The investment into the improvement will cost approximately \$10,000-15,000.

The Board discussed the impact on parking.

It was moved by Mr. Miller and seconded by Chairperson Walters to approve the permit extension for 24 months. Motion carried by a 4-0 vote.

- B.** Wine Walk – The Board discussed possibly moving the date and a possible street closure for the event.

Mr. Scherer stated that he would call ABC to discuss regulations for an outdoor event with a street closure.

The Board scheduled an association meeting to discuss further. The meeting was set for January 26th at 8:30 a.m. at Micky’s Jewelry Store.

7. COMMITTEE REPORTS/ UPDATES

- A.** City Report: Mr. Scherer stated that the Mainiero Square project is moving slower than expected due to unknown delays with Southern California Edison.
- B.** University Report (Jason Miller): Mr. Miller stated due to the uptick in cases they are awaiting decisions for the spring semester.
- C.** Marketing (Micky Rehm): None
- D.** Chamber Report (Leah Skinner): None
- E.** Social Media Update (Micky Rehm): None
- F.** Financial Report: None

8. PUBLIC COMMENT (Any discussion or action on non-agendized items must be deferred to the following meeting, as required by California Brown Act Law)

No comments received.

9. ADJOURNMENT

Meeting was adjourned at 9:24 a.m., to the next meeting to be held on Monday, February 7, 2022 at 8:30 a.m.

Respectively submitted,

Natalie M. Hiatt