

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Charlie Rosales, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, April 16, 2018 - 6:30 p.m.
City Hall
Council Chambers
3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the Assistant City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Rosales, Council Member Hepburn, Mayor Pro Tem Davis and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

- a. **Calvary Baptist Boys Basketball 2018** - The La Verne Calvary Baptist Boys Basketball Team had a season record of 21-5 and went 12-0 in league to win the Majestic League Championship. The team advanced to the semi-finals of the CIF Division 5A championships before losing to a school with over 1500 students. The team was invited to the State Playoffs and was defeated by 7 points to a team with over 2000 students at its school. Calvary Baptist only has 37 students in their High School. The team is coached by Christian Gopez and assisted by Lee Arruejo. The team roster is as follows:

Josh Arruejo	Joel Pastrana	Matthew Romo	Israel Ramirez
Adrian LeCesne	Junho Choi	Josh Woods	William Gao
Jarrett Luk	Rex Cao	Abhi Kasoji	Ryan Callum
Isaiah Villar	Hayoon Lim	Jeremiah Frisco	Elisha Frisco
Jacob Reynolds			

- b. **San Gabriel Valley All-Star Girl's "C" Division Basketball Champions** - The Girl's "C" Division All-Star team was made up of 4th grade girl's from the City's Youth Basketball program. The All-Star team played in the SCMAF- San Gabriel Valley Girl's "C" Division Basketball Tournament which was held in Azusa the week of March 12. The team defeated Temple City in their first game by a forfeit, then Duarte in the semifinals, and then Glendora in the finals. The team was coached by Bo Beatty. The team roster is as follows:

Tressa Beatty	Faith Kearns	Brooke Van Duyne	Avery Bowers
Leah Sanchez	Jessica Tolan	Emmalee Partain	

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **Register of Audited Demands** in the amount of \$227,192.87, dated April 3, 2018, in the amount of \$990,650.81, dated April 10, 2018, approval recommended.

- b. **Treasurer's Report** for the Month of March 2018, to be received and filed.

- c. **La Verne Youth of the Year Award** - The City's Youth and Family Action Committee (YFAC) is requesting the City Council approve the implementation of a youth award for the City. The purpose of this award is to honor one youth for their contribution to the community through volunteering, establishing a program, or an outstanding accomplishment. The youth must be a La Verne resident, under the age of 18, and attend school in La Verne. The Award would be given out at the first Council meeting in June. Attached is the nomination form.

Staff recommends that the City Council approve the Youth and Family Action Committee's request to initiate a La Verne Youth of the Year Award.

d. **Resolution(s) passage and adoption recommended, as follows:**

Resolution No. 18-15 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH GENTRY BROTHERS, INC. FOR 2017-2018 CDBG SIDEWALK IMPROVEMENT PROJECT. *The Public Works Department recently solicited bids for the 2017-2018 CDBG Sidewalk Improvements Project. The planned maintenance will include the removal and replacement of deficient sidewalks. The project was advertised on March 9th and 16th with bid proposals received and opened on March 27, 2018. This project is categorically exempt from the California Environmental Quality Act, Section 15301 – Existing Facilities, and City of La Verne environmental guidelines.*

Staff recommends that the City Council approve Resolution No. 18-15, which awards a public works contract to Gentry Brothers, Inc. the lowest, responsible bidder, in the amount of \$54,600.00 and authorize staff to issue contract change orders to increase the project scope to include additional sidewalk repairs not to exceed the total available CDBG funds of \$58,000.00.

6. **PUBLIC HEARINGS**

- a. **2018-19 Paramedic Service Fee** - The City's voter approved paramedic service fee requires an annual hearing in order to consider a change in rate. The monthly service fee is subject to annual adjustment for changes in the Consumer Price Index.

Staff Recommendation:

The City Council should approve the adjustment to the monthly paramedic service fee from \$5.04 to \$5.19 by adopting Resolution No. 18-16.

Resolution No. 18-16- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE PARAMEDIC SERVICE FEE FOR FISCAL YEAR 2018-19.

- b. **Ordinance 1083 Adding Chapter 9.18 to Title 9 of the La Verne Municipal Code Relating to Mobile Home Park Relocation Impact Reports** - Ordinance No. 1083 adds Chapter 9.18 to Title 9 of the La Verne Municipal Code to better protect residents who live in mobile home parks. This ordinance would require the person or entity proposing the closure of a mobile home park to file and obtain approval of a relocation impact report with the City Council.

Staff Recommendation:

That the City Council should place on first reading, Ordinance 1083, adding Chapter 9.18 to Title 9 of the La Verne Municipal Code relating to mobile home park relocation impact reports.

Ordinance No. 1083 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADDING CHAPTER 9.18 TO TITLE 9 OF THE LA VERNE MUNICIPAL CODE RELATING TO MOBILE HOME PARK RELOCATION IMPACT REPORTS.

7. **OTHER MATTERS**

Comprehensive Annual Financial Report for June 30, 2017 Presentation - Each year, the City completes a Comprehensive Annual Financial Report (CAFR), which has been audited by our outside independent audit firm - Rogers, Anderson, Malady & Scott, LLP (RAMS). The CAFR reflects the financial position and operating activities of the City for the fiscal year ended June 30, 2017. As part of the audit, RAMS has issued their Report on Internal Control over Financial Reporting and on Compliance. RAMS Partner Brad Welebir will provide Council with a summary of the audit and answer any questions.

Staff Recommendation:

The City Council should receive and file the Comprehensive Annual Financial Report, Report on Internal Control over Financial Reporting and on Compliance and Other Matters, Auditor Letter to the City Council, the Addendum to the Annual Progress Report for the City's Housing Successor Fund and the Single Audit Report for the year ended June 30, 2017.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **CLOSED SESSION**

City Council will be meet in Closed Session for the following:

a. **Conference with legal counsel-Anticipated Litigation (Government Code 54956.9(d) (4).**

The City Council will meet with its legal counsel to determine whether or not to initiate litigation pursuant to Government Code Section 54956.9 (d) (4): one potential case.

b. **Conference with City real property negotiators (Government Code Section 54956.8) regarding:**

Property: 2124 Bonita Avenue, east of D Street, Parcel No. 8377-010-011

City Negotiators: City Manager, City Attorney, and Community Development Director

Negotiating parties: Daniel and Jacqueline Damon

Under negotiation: Price and terms

c. **Conference with City real property negotiators (Government Code Section 54956.8) regarding:**

Property: 2079 Bonita Avenue, northwest corner of D Street and Bonita Avenue, Parcel No. 8377-002-022

City Negotiators: City Manager, City Attorney, and Community Development Director

Negotiating parties: Leonard Family Trust

Under negotiation: Price and terms

d. **Conference with Labor Negotiator (Government Code Section 54957.6).**

City Negotiators: City Manager, Personnel Officer, and City Attorney

Employee Organization(s): La Verne City Employees Association, La Verne Police Officers' Association, La Verne Firefighters' Association, La Verne Police Middle Management Association and all unrepresented employees.

11. **ADJOURNMENT**

***THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, May 7, 2018, at 6:30 p.m.***

ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ Robert Kress, City Attorney
- ___ Lupe Gaeta Estrella, Assistant City Clerk
- ___ Dan Keesey, Director of Public Works
- ___ Eric Scherer, Director of Community Development
- ___ Bill Aguirre, Director of Community Services
- ___ Nick Paz, Police Chief
- ___ Pete Jankowski, Fire Chief
- ___ Dominic Milano, City Engineer
- ___ Bill Elftman, Information Services Manager