

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor

Tim Hepburn, Mayor Pro Tem

Robin Carder, Council Member

Charlie Rosales, Council Member

Muir Davis, Council Member



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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, March 05, 2018 - 6:30 p.m.

City Hall

Council Chambers

3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the Assistant City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Rosales, Council Member Davis, Mayor Pro Tem Hepburn, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

a. **Badge Pinning Ceremony for Reserve Police Officer Timothy Lopez** - Timothy was born in the City of Glendora and grew up in La Verne. He graduated from Bonita High School in 2014. For his senior project, Tim wrote a paper on law enforcement and he knew then he wanted a career as a police officer. When he was a senior in high school he joined the La Verne Explorer program and obtained the rank of Explorer Sergeant until he aged out of the program. During this time, Tim was also offered a job as a parking enforcement officer, a position he still holds. Tim recently graduated from the Los Angeles County Sheriff's Level II Reserve Academy. Pinning his badge will be Tim's mother, Melissa Lopez.

b. **Presentation by City of Claremont Council Member and Chair of the San Gabriel Valley Council of Governments Homelessness Committee Joe Lyons on the County's Homeless Initiative and Measure H**

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.) (Council Member Davis will declare a conflict of interest on Item No. 5.d.3. Resolution No. 18-10, Grant of Easement to Southern California Edison because he is employed by Edison).

a. **Register of Audited Demands** in the amount of \$790,987.66, dated February 13, 2018; and in the amount of \$782,503.58, dated February 20, 2018; and in the amount of \$908,657.81, dated February 27, 2018, approval recommended.

b. **Tract 53984; Puddingstone La Venture Surety Reduction** - Puddingstone La Venture, LLC developer for Tract 53984, a residential project located on Puddingstone Hill, has requested a reduction of their performance sureties (Letter of Credit). Staff has inspected and approved the construction to date as complete and in conformance with the approved plans.

Staff recommends that the City Council authorize the reduction of the surety requirements for Tract 53984 from \$2,462,000 to \$815,000 (performance) and \$910,940 to \$455,570 (labor and materials) to reflect the work completed to date. The required ten (10) percent retention for work completed is still included in the remaining amounts.

- c. **Case No. 26-18SEP - Street Closure for the Cool Cruise Car Show** - The City Council is requested to consider a street closure for the Cool Cruise car show on March 31, 2018. Greenleaf Events, Inc. has submitted a request to close Third Street from B to E Street and D Street from Second Street to Bonita Avenue. The street closure will be between the hours of 6:00 a.m. and 6:00 p.m. the day of the event. There are expected to be 250-350 cars parked on the closed sections of the street.

Staff recommends that the City Council approve a minute motion which directs the Public Works Director to take the necessary steps to permit the temporary street closure for portions of D and Third Street in Old Town La Verne.

d. **Resolution(s) passage and adoption recommended, as follows:**

1. **Resolution No. 18-08** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA REQUESTING APPROVAL OF FISCAL YEAR 2018/19 PROJECT LIST FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT - ***In April 2017 Governor Brown signed into law Senate Bill 1 (SB1), also referred to as the Road Repair and Accountability Act (RRAA) of 2017. SB1 provides for increased gas taxes and registration fees, which are to be deposited into the State's newly created Road Maintenance and Rehabilitation Account (RMRA). RMRA funds will be apportioned to local agencies each year for basic road maintenance, rehabilitation, and other safety projects. SB1 also requires each eligible agency to submit a project list to California Transportation Commission (CTC) in order to receive these funds. La Verne's allocation for fiscal year 2018/19 is estimated at \$551,000.***

Staff recommends that the City Council approve Resolution No. 18-08, approving the proposed SB1 project list for fiscal year 2018/19.

2. **Resolution 18-09** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH SC VELO, INC., FOR THE 2018 SAN DIMAS STAGE RACE- ***The Southern California VELO Cycling Club (SC VELO) has submitted a request to use portions of Puddingstone Drive for the purpose of a cycling race on Saturday, March 24, 2018. The request specifically involves the closure of the eastbound lanes of Puddingstone Drive from Wright Avenue to Fairplex Drive, westbound lanes of Puddingstone Drive from Wright Avenue and southbound lanes of Wheeler Avenue from Verne Orr Way (private driveway) between the hours of 7:30 a.m. and 6:00 p.m. (5 a.m. to 6 p.m. with set-up and clean-up) the day of the event. The race is expected to draw up to 1,000 participants.***

Staff recommends that the City Council adopt Resolution No. 18-09, authorizing the City Manager to execute the Agreement with the Southern California VELO Cycling Club permitting the cycling race on specified streets.

3. **Resolution No. 18-10** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY ACROSS ASSESSOR'S PARCEL NUMBER 8375-030-903 (LINCOLN PARK) - *Southern California Edison Company (SCE) has submitted a request for an easement across city owned property (APN 8375-030-903) to install, maintain, and operate overhead and underground electrical supply systems and communication systems necessary or useful for distributing electrical energy. The easement through Lincoln Park is required to complete the overhead to underground conversion for the Rule 20A Undergrounding Project. (Council Member Davis will declare a conflict of interest Resolution No. 18-10, Grant of Easement to Southern California Edison because he is employed by Edison)*

Staff recommends that City Council approve Resolution 18-10, authorizing execution of a "Grant of Easement" to Southern California Edison Company.

4. **Resolution No. 18-11** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH MARK ALVARADO, FOR CONSULTING SERVICES RELATED TO CITY FINANCES. *The Council is requested to approve the attached agreement with Mark Alvarado for continuation of services as Financial Consultant.*

Staff recommends that the City Council approve Resolution 18-11, approving and authorizing the Mayor to execute a professional service agreement with Mark Alvarado.

5. **Resolution No. 18-12** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH KITTELSON & ASSOCIATES, INC., FOR THE CREATION OF AN ACTIVE TRANSPORTATION PLAN FOR THE CITY OF LA VERNE - *Staff is proposing that the City enter into an agreement with Kittelson & Associates, Inc. to coordinate and prepare an Active Transportation Plan for the City of La Verne.*

Staff recommends that the City Council adopt Resolution Number 18-12, approving an agreement with Kittelson & Associates Inc. for contracted services relating to the preparation of an Active Transportation Plan in the amount of \$96,000.

6. PUBLIC HEARINGS

Community Development Block Grant Program for 2018-2019 - This is the 44th funding year for the Community Development Block Grant Program. According to the Los Angeles County CDBG Bulletin, the City of La Verne will be allocated approximately \$133,000 in Community Development Block Grant (CDBG) funds. One application for a public service program has been received for consideration and an application from the Public Works Department for sidewalk repairs. Staff is continuing to work with the Community Development Commission to allocate the remaining portion of the grant to benefit the City of La Verne.

2018-2019 CDBG Allocation	\$133,000
Senior Hot Lunch Program	\$ 19,950
Sidewalk Repairs	\$ 58,000
Unallocated	\$ 55,050
TOTAL	\$ 133,000

This recommendation is made after consideration of the federal allocation requirements and the desire to continue the existing public service program.

Staff Recommendation:

That the City Council should approve Resolution No. 18-13, approving participation in the 2018-19 Community Development Block Grant Program with the County of Los Angeles.

Resolution No. 18-13 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND SELECTING CERTAIN PROJECTS FOR FUNDING IN THE FISCAL YEAR 2018 – 2019.

7. PUBLIC COMMENTS/ORAL COMMUNICATIONS - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **CLOSED SESSION**

The City Council will meet in Closed Session for the following:

- a. **Conference with Legal Counsel to discuss Pending Litigation (Government Code Section 54956.9 (d) (1).** There will be no announcement.

(1) La Verne Firefighters Association v. City of La Verne, Civil Action No. 2:17-cv-08743 - GW (AFMx)

(2) Meritage Homes of California, Inc., v City of La Verne, LASC No. B5172622

(3) Andrew Glaze v. City of La Verne, USDC No. 5:18-cv-00352-PA-SHK

- b. **Conference with Labor Negotiator (Government Code Section 54957.6).**

Negotiators: City Manager, Personnel Officer, and City Attorney

Employee Organization(s): La Verne City Employees Association, La Verne Police Officers' Association, La Verne Firefighters' Association, La Verne Police Middle Management Association and all unrepresented employees.

10. **ADJOURNMENT to Monday, March 19, 2018, at 5 pm to meet in the conference room for a Council Study Session on Class & Compensation.**

THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for ***Monday, March 19, 2018, at 6:30 p.m.***

ADVISORY STAFF

____ Robert Russi, City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Dan Keeseey, Director of Public Works
____ Eric Scherer, Acting Director of Community Development
____ Bill Aguirre, Director of Community Services
____ Nick Paz, Police Chief
____ Pete Jankowski, Fire Chief
____ Dominic Milano, City Engineer
____ Bill Elftman, Information Services Manager