

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Charlie Rosales, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, March 18, 2019 - 6:30 p.m.
City Hall
Council Chambers
3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Carder, Council Member Rosales, Council Member Hepburn, Mayor Pro Tem Davis and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

None Scheduled.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** of January 22, 2019 (corrected) and February 4, 2019, ***to be received and filed.***

b. **Register of Audited Demands.** ***Approval recommended by staff.***

- February 27, 2019, in the amount of \$1,277,917.70
- March 6, 2019, in the amount of \$273,165.86

c. **Treasurer's Reports** for the Months of January and February, 2019, ***to be received and filed.***

d. **Rotation to Mayor Pro Tem** – The City Council has followed a formal procedure for the rotation of the office of Mayor Pro Tem since 1993 and reaffirm that policy annually. According to Resolution No. 16-19, the current established rotation policy, the office of Mayor Pro Tem rotates to Council Member Robin Carder for a one-year term or until the second Council meeting in March 2020.

Staff recommends that pursuant to Resolution No. 16-19, the City Council appoint Robin Carder as Mayor Pro Tem for a one-year term, or until the second Council meeting in March 2020.

e. **Tract Map No. 53984; Puddingstone Hill; Bond Reduction** - The developer of Puddingstone Hill (Tract Map No. 53984), a 15 Lot single family subdivision at the terminus of De Anza Heights Road (Private Street) has requested a second reduction of their performance sureties for work completed to date. Staff has inspected the required public/private improvements constructed to date and it is in conformance with the approved plans.

Staff recommends that the City Council authorize the reduction of the performance sureties requirements for Tract Map No. 53984 to approximately 24 percent of their value.

- f. **Parcel Map No. 76069, (La Verne Landing, LLC)** - Approval of Subdivision Agreement - On February 19, 2019, the City Council approved Final Parcel Map No. 76069 (Case 57-17 TPM) to consolidate eight parcels into a single parcel to allow for an apartment building to be built over the proposed site by WF Construction. The Subdivision Agreement had not been submitted in time by the Developer to be included in City Council packet.

Staff recommends that the City Council authorize the Assistant City Clerk and the Mayor to execute the Subdivision Agreement for Final Parcel Map No. 76069, La Verne Landing, LLC (WF Construction)

- g. **Ambulance Replacement** - The Fire Department and Fleet Division are recommending the replacement of the City's 2009 Ambulance from allocated public safety equipment funds. Authorization is requested to replace the ambulance prior to the start of the 2019/20 fiscal year due to ongoing operational needs.

Staff recommends that the Council:

- 1. Approve and appropriate total replacement costs of \$238,600***
- 2. Authorize the City Manager to execute a purchase order and agreement with Braun Northwest in the amount of \$ 215,977 for the purchase of a Type I Ambulance, which is a piggyback on a competitively awarded contract by the City of El Segundo; and***
- 3. Transfer the needed funding of \$125,000 and \$113,600 from funds 405 and 250 respectively.***

- h. **Housing Element Annual Progress Reports - 2013 to 2016 and 2018** - The City is required to prepare an Annual Progress Report on the status and progress in implementing its Housing Element. This Report is required to be presented to the City Council prior to submitting the report to the State. A review of the file found that previous years reports were not filed, so in order to be fully compliant, staff has prepared the reports for 2013 to 2016 and 2018.

Staff recommends that the City Council authorized the Community Development Department staff to submit Annual Progress Reports for 2013 to 2016 and 2018.

i. **Resolution(s) passage and adoption recommended, as follows:**

1. **Resolution No.19-09** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING A PROJECT LIST AS REQUIRED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT - *In April 2017 Governor Brown signed into law Senate Bill 1 (SB1), also referred to as the Road Repair and Accountability Act (RRAA) of 2017. SB1 provides for increased gas taxes and registration fees, which are to be deposited into the State's Road Maintenance and Rehabilitation Account (RMRA). RMRA funds are apportioned to local agencies each year for basic road maintenance, rehabilitation, and other safety projects. SB1 also requires each eligible agency to submit a project list to California Transportation Commission (CTC) in order to receive these funds. La Verne's allocation for fiscal year 2019/20 is estimated at \$550,507.*

Staff recommends City Council approval of Resolution No.19-09, approving the proposed SB1 project list for fiscal year 2019/20.

2. **Resolution No. 19-10** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF A GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR A FIVE-YEAR PERIOD, COMMENCING JULY 1, 2019 THROUGH JUNE 30, 2024 - *The current General Services Agreement between the City of La Verne and the County of Los Angeles will expire on June 30, 2019. The approval of this agreement will extend services for a period of five years, commencing July 1, 2019, through June 30, 2024 thereby allowing the City to contract with the County for various services.*

Staff recommends that Council adopt Resolution No. 19-10 authorizing the execution of a General Services Agreement between the City of La Verne and the County of Los Angeles.

3. **Resolution No. 19-11** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH SOUTHERN CALIFORNIA VELO, INC FOR THE 2019 SAN DIMAS STAGE RACE - *The Southern California VELO Cycling Club has submitted a request to use Puddingstone Drive for the purpose of a cycling race on Saturday, March 30, 2019. The request specifically involves the closure of the west and eastbound lanes of Puddingstone Drive from Wheeler Avenue to Fairplex Drive between the hours of 7:30 a.m. and 6:00 p.m. The race is expected to draw up to 1,000 participants. Recent policy has been to prepare individualized agreements for such large events. Staff has therefore developed a standard agreement outlining the traffic control plan requirements, locations, schedule, estimated fees, applicant's responsibilities, and insurance and indemnification requirements.*

Staff recommends the City Council adopt Resolution No. 19-11, authorizing the City Manager to execute the Agreement with Southern California VELO Cycling Club permitting the Cycling race on specified streets.

4. **Resolution No. 19-12** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LA VERNE AND THE LA VERNE CITY EMPLOYEES' ASSOCIATION (LVCEA) THROUGH DECEMBER 31, 2020 - *The Memorandum of Understanding (MOU) with the La Verne City Employees' Association (LVCEA) expired on December 31, 2017. Staff and LVCEA representatives have been meeting since 2017 on a successor agreement. At this time, an agreement has been reached and staff is seeking City Council approval.*

Staff recommends that the City Council adopt Resolution 19-12, authorizing the City Manager to execute an MOU between the City of La Verne and the LVCEA.

6. **PUBLIC HEARINGS**

Community Development Block Grant Program for 2019-2020 - This is the 45th funding year for the Community Development Block Grant Program. According to the Los Angeles County CDBG Bulletin, the City of La Verne will be allocated approximately \$145,000 in Community Development Block Grant (CDBG) funds. One application for a public service program has been received for consideration and an application from the Public Works Department for sidewalk repairs. Staff is continuing to work with the Community Development Commission to allocate the remaining portion of the grant to benefit the City of La Verne.

Staff Recommendation:

The Community Development Department recommends the following allocation of the 2019-2020 Community Development Block Grant (CDBG) funds of \$145,000 as follows:

2019-2020 CDBG Allocation	\$145,000
Senior Hot Lunch Program	\$ 21,750
Sidewalk Repairs	\$ 58,000
Unallocated	\$ 65,250
Unallocated (Roll over)	\$ 110,000

This recommendation is made after consideration of the federal allocation requirements and the desire to continue the existing public service program. The Community Development Department further recommends that the City Council approve Resolution No. 19-13 approving participation in the 2019-20 Community Development Block Grant Program with the County of Los Angeles.

Resolution No. 19-13 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND SELECTING CERTAIN PROJECTS FOR FUNDING IN THE FISCAL YEAR 2019-20.

7. **OTHER MATTERS**

Mid-Year Financial Report – December 31, 2018 - The Finance Division is providing a mid-year fiscal status report concerning the financial activities of the City for the period ending December 31, 2018. The report includes budget to actual comparisons for revenues and expenditures along with other financial information.

Staff Recommendation:

The City Council should approve the budget amendments detailed in the included Budget Amendments listing to adjust revenues and expenditure appropriations for the fiscal year 2018/19 budget. The Council should also receive and file the December 31, 2018 Mid-Year Financial Report.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **ADJOURNMENT**

THE NEXT REGULAR MEETING of the La Verne City Council
*is scheduled for **Monday, April 1, 2019, at 6:30 p.m.***

ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ Dan Keeseey, Assistant City Manager/Director of Public Works
- ___ Robert Kress, City Attorney
- ___ Lupe Gaeta Estrella, Assistant City Clerk
- ___ Eric Scherer, Director of Community Development
- ___ Bill Aguirre, Director of Community Services
- ___ Nathan Statham, Finance Manager
- ___ Nick Paz, Police Chief
- ___ Kirk Summers, Interim Fire Chief
- ___ Dominic Milano, City Engineer
- ___ Bill Elftman, Information Services Manager

Posting Statement: On March 12, 2019, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and posted on the City website at cityoflaverne.org.