

**MINUTES OF AN ADJOURNED MEETING  
OF THE CITY COUNCIL OF THE CITY OF  
LA VERNE HELD IN THE COUNCIL CHAMBERS  
OF THE LA VERNE CITY HALL  
Monday, June 18, 2018**

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1. An adjourned meeting of the La Verne City Council was called to order by Mayor Kendrick at 4:30 p.m.
2. Council Members present: Mayor Don Kendrick  
Mayor Pro Tem Muir Davis  
Council Member Robin Carder  
Council Member Tim Hepburn  
  
Absent: Council Member Charlie Rosales  
  
Advisory personnel present: City Manager Robert Russi  
City Attorney Robert L. Kress  
Assistant City Clerk Lupe Gaeta Estrella  
Public Works Director Dan Keeseey  
Acting Finance Director Nathan Statham  
Community Development Director Eric Scherer  
Community Services Director Bill Aguirre  
Police Chief Nick Paz  
Fire Chief Pete Jankowski  
Personnel Officer JR Ranells  
Maintenance Manager Anthony Ciotti  
Public Works Manager Tracy Costello  
Senior Planner Candice Bowcock  
Water Production Supervisor Ryan Ciotti  
Utilities Manager Richard Martinez  
Senior Management Analyst Christy Lopez  
Police Captain Collen Flores  
Police Lieutenant Sam Gonzalez  
Finance Consultant Mark Alvarado
3. Pledge of Allegiance was led by Mayor Kendrick.
4. 2018-19 City Budget  
  
City Manager Russi stated that the purpose of this adjourned meeting was for the La Verne City Council to meet in a study session to review and conceptually approve the 2018-19 budget.  
  
Overview & Presentation of the 2018-19 Fiscal Year City Budget  
  
City Manager Russi presented and gave an overview of the 2018-19 City Budget in the amount of \$57,710,268, as summarized in his Budget Message.  
  
City Manager Russi thanked City Council for their support. He thanked the Department Heads and their staff for all their hard work on the budget.  
  
Council Member Carder thanked City Manager Russi for his leadership and always being available to answer questions. She also thanked all City staff for their efforts and hard work on the budget.  
  
Mayor Pro Tem Davis agreed with Council Member Carder. He thanked staff for their creative thinking in ways to cut costs and still maintain the high quality of service for the community.

Council Member Hepburn stated it was not an easy process for staff or Council. He stressed that the City was still not out of woods, but it was a good start. He thanked City staff for their efforts which are much appreciated.

Mayor Kendrick also thanked City Manager Russi and that he appreciated his efforts and hard work on the budget. He also thanked City staff. He stated it was vital to continue the high quality of service without jeopardizing positions.

General Administration, City Clerk, City Manager - includes Personnel & Risk Management, Finance, and Information Systems  
Community Development Department

Personnel Officer Ranells reported on the budget for General Administration, City Clerk, City Manager Departments which includes Personnel & Risk Management, and Finance Division. Information Systems Manager Elftman, Jr. reported on the Information Systems budget. **Budget pages 45 to 100.**

Community Development Director Scherer reported on the Community Development Department budget and on the Department's projects and building activity. **Budget pages 101 to 122.**

Fire Department

Fire Chief Jankowski reported on the Fire Department budget. He stated there is no change in staffing levels. **Budget pages 123 to 146.**

Police Department

Police Chief Paz reported on the Police Department budget. He thanked Police Captain Flores and Police Lieutenant Gonzalez for their assistance and work on the Police budget. He stated that with the high turnover of police aides, the Police Department would be temporarily contracting out for jail operations until a final solution is found. **Budget Pages 147 to 178.**

Community Services Department

Community Services Director Aguirre reported on the Community Services Department budget. **Budget pages 179-193.**

Public Works Department - Includes Water, Streets, Fleet Maintenance, Building Maintenance and Parks

Public Works Director Dan Keesey reported on the Public Works Department budget, which includes Water, Streets, Fleet Maintenance, Building Maintenance and Parks. He reported that they will be contracting out for street sweeping services and stressed that no positions were eliminated. **Budget Pages 194 to 270.**

Overview of Major Capital Improvements, Capital Equipment Outlay and Special Programs

City Manager Russi and Public Works Director Keesey reported on the Major Capital Improvements, Capital Equipment Outlay and Special Programs. **Budget Pages 271 to 280.**

Council Member Hepburn inquired about allocation of funds for the Chases' Economic loan.

City Manager Russi reported that at the time the budget was prepared, it was not known if Chases would be requesting any of the available line of credit. He also noted any such appropriations for the line of credit would need to come from reserves.

Mayor Kendrick called for public comment on this matter.

Richard Bowen, Eagle Court, La Verne, questioned the amount budgeted for legal cost for the pending lawsuits, revenue from contracting with XG Wireless, effect on the recruitment and retention in the Fire Department as result of the lawsuits, gas tax revenue, recruitment of Finance Manager, and the CalPERS unfunded accrued liability.

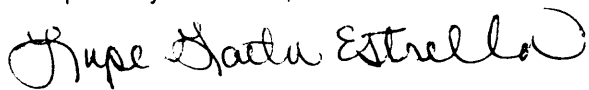
The City Council again thanked the City Manager and City staff for their work on the budget and for the high quality of service they provide to the community.

It was moved by Hepburn, seconded by Davis, carried by a vote of 4-0 (Rosales absent) to conceptually approve the La Verne City budget. A Resolution for the formal approval of the budget by the City Council will be presented at the regular City Council meeting following this study session.

5. Public Comment                      There was none.

6. Adjournment at 5:51 p.m.

Respectfully submitted,



Lupe Gaeta Estrella, CMC  
Assistant City Clerk