

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF  
LA VERNE HELD IN THE COUNCIL CHAMBERS  
OF THE LA VERNE CITY HALL  
Monday, July 17, 2017**

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1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 6:30 p.m.
2. Council Members present: Mayor Don Kendrick  
Mayor Pro Tem Tim Hepburn  
Council Member Robin Carder  
Council Member Charlie Rosales  
  
Absent: Council Member Muir Davis  
  
Advisory personnel present: City Manager Robert Russi  
City Attorney Robert L. Kress  
Assistant to the City Manager Ledoux  
Assistant City Clerk Lupe Gaeta Estrella  
Public Works Director Dan Keeseey  
Acting Community Development Director Eric Scherer  
Community Services Director Bill Aguirre  
Finance Director Richard Martinez  
Police Chief Nick Paz  
City Engineer Dominic Milano  
Police Lieutenant Sam Gonzales  
Senior Planner Candice Bowcock  
Personnel Officer JR Ranells
3. Pledge of Allegiance was led by Mayor Kendrick.
4. Consent Calendar It was moved by Carder, seconded by Rosales, and carried by a vote of 4-0 (Davis absent) to accept, approve, or act on the Consent Calendar, as follows:  
  
City Council Minutes **City Council Minutes** of June 5, 2017. to be received and filed.  
  
2016-17 Register of Audited Demands **2016-17 Register of Audited Demands** in the amount of \$138,962.06 dated June 12, 2017; in the amount of \$979,121.35, dated June 19, 2017; in the amount of \$2,917,724.24, dated June 24, 2017; and in the amount of \$771,649.41, dated July 3, 2017. ***Approved.***  
  
2017-18 Register of Audited Demands **2017-18 Register of Audited Demands** in the amount of \$9,484.00, dated July 3, 2017. ***Approved.***  
  
Treasurer's Report **Treasurer's Report** for the Month of June 2017, ***received and filed.***

Street Closure approval for a Special Event to Re-enact the 1917 Mock Wedding of Miss Lordsburg to Mr. La Verne on Saturday, August 19<sup>th</sup> at the Intersection of "D" and 3rd Streets.

**Street Closures Approval for a Special Event to Re-enact the 1917 Mock Wedding of Miss Lordsburg to Mr. La Verne on Saturday, August 19, 2017, at the intersection of "D" and 3<sup>rd</sup> Streets.** - This year marks the 100th anniversary of the August 16, 1917 election results in which the voters of the town of Lordsburg and the City of La Verne voted to change the name of Lordsburg to La Verne thus creating one cohesive community. On September 27, 1917 a Mock Wedding was held in which Miss Lordsburg and Mr. La Verne shared vows to celebrate. In honor of that historic day, the La Verne Historical Society, in conjunction with the City, would like to re-enact the mock wedding on Saturday, August 19, 2017 at 10:00 a.m. As such, a street closure has been requested at "D" Street from Bonita to 2nd and 3rd Street to the alleyways immediately east and west of the intersection. The closure will only be required for approximately two hours.

Staff recommended that the City Council should authorize the Public Works Department to close "D" Street from Bonita to 2nd and 3rd Streets to the alleyways immediately east and west of the intersection from 9:00 a.m. to 11:00 a.m. on Saturday, August 19, 2017, for the purpose of a re-enactment of the 1917 Mock Wedding of Miss Lordsburg to Mr. La Verne. **Approved as recommended by staff.**

Mayor Kendrick invited the public to attend the 1917 mock wedding to celebrate the historical day when the name of Lordsburg was changed to La Verne. He stated he would be officiating the wedding. He thanked Sherry Best, President of the La Verne Historical Society for all her efforts in organizing this historical event.

Request for Extension of Leave of Absence

**Request for Extension of Leave of Absence** - The City has received a request from an employee for a leave of absence without pay. The City's Personnel Rules and Regulations Section 4300 allow the City Council to grant leave for a period not to exceed one year.

Staff recommended that the City Council authorize the request from an employee for a leave of absence without pay or benefits from July 20, 2017, through September 21, 2017. **Approved as recommended by staff.**

**Resolution (s)** passed & adopted, as recommended, as follows:

Resolution No. 17-48,  
Approving a Class Specification  
for Communications Supervisor

**Resolution No. 17-48** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A CLASS SPECIFICATION FOR COMMUNICATIONS SUPERVISOR - The Police Department is seeking to restructure the current supervisory format by hiring a non-sworn Communications Supervisor. This restructure was one of the recommendations from the consultant hired by the City Council. The consultant's recommendation found that by placing a direct supervisor within the communications bureau would create a more formalized structure, by having direct contact with the employees. As a result of the recommendation, the Police Department is seeking to incorporate a new job classification.

Staff recommended that the City Council adopt the attached Resolution No. 17-48, approving a class specification for Communications Supervisor and additional funding of \$10,000 to support the position. **Approved as recommended by staff.**

Resolution No. 17- 49,  
Determining Special Tax for the  
2017-18 Fiscal Year  
(Community Facilities District  
No. 11-1, La Verne Industrial  
Special Plan)

**Resolution No. 17- 49** - A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DETERMINING SPECIAL TAX FOR THE 2017-18 FISCAL YEAR (COMMUNITY FACILITIES DISTRICT NO. 11-1 – LA VERNE INDUSTRIAL SPECIFIC PLAN) - On May 16, 2011, the City Council approved Ordinance No. 1023, authorizing the levy of a special tax for the Community Facilities District No. 11-1. The special taxes are to be levied each year on those properties contained in the District for the financing of the fire suppression and prevention services necessary to serve the buildings determined to be taxable. The "Map of Proposed Boundaries of City of La Verne Community Facilities District No. 11-01" of the original rate and method of apportionment report shows these properties within the District. A copy of this exhibit is attached for reference. The total square footage of permitted and/or developed property assessed this Fiscal Year is 280,434.

Staff recommended that the City Council should adopt Resolution No. 17-49, levying a special tax for the 2017-18 Fiscal Year per the schedule shown in Exhibit "A" attached to the Resolution. **Approved as recommended by staff.**

5. Canterwood Odor, Creekside  
Development

City Manager Russi reported on the Canterwood Odor complaint. He stated that a petition was received from homeowners/residents at Canterwood Road in regards to a bad odor coming from inside and outside of their homes which they believe is a product from the sewer lift station that is part of the Creekside residential project (22 new homes) under construction off of San Dimas Canyon Road. Staff has been working with the developer of Creekside, Meritage Homes, to try and identify where the odor is originating from so it can be stopped.

Senior Planner Bowcock summarized the background of the Creekside residential project and the sewer lift station. The sewer system for the development was planned to be a private system that connected to the public sewer on Canterwood Road. Due to the location of the proposed development, a sewer lift station was built to move wastewater/sewage uphill to the public sewer system. As a one of the City's conditions, a study was conducted by the developer to ensure there was enough capacity to accommodate the proposed 22 new homes. She outlined the efforts by City staff in her staff report dated July 17, 2017 to address the concerns of the Canterwood residents. She stated that after several meetings with developer Meritage regarding the odor, regarding what steps to take, it was evident that the sewer system is not operating as intended and the cause was unknown. She reported that Meritage will test the pump(s) performance and determine how much sewer/water is being moved by the pumps through the force main; they will camera the entire line to determine if there are any cracks or obstructions inhibiting flow; and they will work with the City to have a communication link installed to the City's system, so the City can be alerted of system failures. The City will also camera the sewer on Canterwood Road. In addition, she noted that the City engaged the services of a third party engineer who is extensively knowledgeable on this type of sewer system. In his assessment of the sewer system, he stated that the system as designed should be able to handle the flows without disruptions.

Mr. Brent Johnson, from Meritage Homes, reported on the Company's efforts to address the complaint of odor by residents. He stated that the sewer lift station is working but currently there is only a few homes connected to the sewer system and it was designed for larger capacity. He stated they are committed to finding the root of the problem and to work with the City.

Mayor Kendrick called for public comments regarding this matter.

The following residents spoke regarding the foul odor inside and outside their homes and the disruption to their quality of life:

Nora Stofila, 6601 Canterwood Road  
Angie and Frank Ramos, 6413 Canterwood Road  
Cynthia Hurtado, 6515 Canterwood Road  
Byron Morales, 1605 Victoria Place  
Paul Riffle, 6440 Canterwood Road,  
Rafael Quidonez, 1635 Victoria Place

Rainbow Yeung, Senior Public Information Specialist, South Coast Air Quality Management District (SCAQMD), offered the services of SCAQMD regarding the odor problem in Canterwood.

City Engineer Milano also reported on his efforts in working with Meritage regarding the order and sewer system. He explained the operations of the sewer lift station.

After further discussion regarding the odor problem, the City Council stated they were committed to resolving the problem and will continue to work hard for a resolution to the odor problem. In addition, Council stated that they would keep the residents informed on what steps have been taken and Council continued this matter to the next regular meeting to provide the residents with a status report.

6 Weed Abatement/Conflict of Interest/Carder

Council Member Carder declared a conflict of interest on the matter of Confirmation of 2016-17 Weed Clearance Charges because she is a member of the Board of Directors for a homeowners' association that oversees property appearing on the weed abatement list and left the Council Chambers.

Confirmation of 2016-17 Weed Clearance Charges

City Manager Russi reported on the Confirmation of 2016-17 Weed Clearance Charges. He stated that on February 21, 2017, the City Council authorized the Los Angeles County Department of Agriculture to conduct weed clearance on specific parcels within the City. The purpose of this hearing is to approve the costs that will be passed on to property owners. A notice of this hearing has been sent to the affected property owners. Mr. Masood R. Azhar, Inspector II, from the Los Angeles Weed Abatement Division was present at the meeting to answer any questions of Council or the public.

The Mayor declared the public hearing opened and called for public testimony. There being none, he declared the public hearing closed.

It was moved by Hepburn, seconded by Rosales, and carried by a vote of 3-0 (Davis absent and Carder Abstained) to confirm the list of charges and direct the County Auditor to enter the assessment against the parcels of land on the current assessment roll.

7. Maintenance District 84-1M/Conflict of Interest/Carder
- Council Member Carder declared a conflict of interest on the matter of Maintenance District No. 84-1M (Esperanza Slopes) because she owns property within the boundaries of Maintenance District No. 84-1M and remained away from the Council Chambers.
- Maintenance District No. 84-1M (Esperanza Slopes); Public Hearing - Resolution Providing for the Annual levy
- City Manager Russi reported on Maintenance District No. 84-1M (Esperanza Slopes); Public Hearing and Resolution providing for the annual levy. He stated that on June 5, 2017, the City Council set July 17, 2017 at 6:30p.m. as the date and time for the public hearing for the subject assessment district. The Engineer's Report and the cover report from the June 5, 2017 meeting are also included in the agenda packet. The 2017-2018 assessment is proposed to remain at the same level since 1992. The Mayor declared the public hearing opened and called for public testimony. There being none, he declared the public hearing closed.
- It was moved by Rosales, seconded by Hepburn, and carried by a vote of 3-0 (Davis absent and Carder abstained) to adopt Resolution No. 17-54, providing for the annual levy for Fiscal Year 2017-2018.
- Resolution No. 17-54, Confirming the Diagram and Assessment and providing for the Levy of the Annual Assessment in Special Maintenance District No. 84-1M
- Resolution No. 17-54** - A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT AND PROVIDING FOR THE LEVY OF THE ANNUAL ASSESSMENT IN A SPECIAL MAINTENANCE DISTRICT (84-1M). **Approved.**
- Council Member Carder returned to the Council Chambers and took her seat.
8. Citywide Landscaping and Lighting District No. 6 and Zones 2, 3, 4-1, 4-11, 5, and 6; Public Hearing – Resolution Providing for the Annual Levy
- City Manager Russi reported on the Citywide Landscaping and Lighting District No. 6 and Zones 2, 3, 4-1, 4-11, 5, and 6 and resolution providing for the annual levy. He stated that on June 5, 2017, the City Council set July 17, 2017 at 6:30 p.m. as the date and time for the public hearing for the subject assessment district and its zones. The Engineer's Report and the cover report from the June 5, 2017 meeting are also included in the agenda packet. No change in the assessment levy is being proposed for the subject benefit in zones, except for Zone 4-1 is proposed to increase by \$1.70 per parcel to the maximum assessment of \$141.85 per parcel and for Zone 6 which is proposed to increase by the CPI of 2.7% to \$255.65 per parcel.
- The Mayor declared the public hearing opened and called for public testimony. There being none, he declared the public hearing closed.
- It was moved by Carder, seconded by Hepburn, and carried by a vote of 4-0 (Davis absent) to adopt the Resolution No. 17-51, providing for the annual levy and collection of assessment for the special zones in District No. 6 for Fiscal Year 2017-2018.
9. Resolution No. 17-51, Overruling Protests and Providing for the Annual Levy and Collecting of Assessments for Certain Landscaping Maintenance in an Existing District, (LLMD #6)
- Resolution No. 17-51** A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, ESTABLISHED PURSUANT TO VOTER APPROVAL. (LLMD #6). **Approved.**

10. Citywide Landscaping and Lighting District No. 7; Public Hearing and Resolution Providing for the Annual Levy

City Manager Russi reported on the Landscaping and Lighting District No.7, and resolution providing for the annual levy. He stated that on June 5, 2017, the City Council set July 17, 2017 at 6:30 p.m. as the date and time for the public hearing for the subject assessment district. The Engineer's Report and the cover report from the June 5, 2017, meeting is also included in the agenda packet. There is no proposed increase in the assessment from last year's levy, which was set at the maximum level.

The Mayor declared the public hearing opened and called for public testimony. There being none, he declared the public hearing closed.

It was moved by Carder, seconded by Hepburn, and carried by a vote of 4-0 (Davis absent) to adopt Resolution No. 17-52, providing for the annual levy and collecting of Assessments for Landscaping Maintenance District No. 7 for Fiscal Year 2017-2018.

Resolution No. 17-52, Overruling Protests and Providing for the Annual Levy and Collecting of Assessments for Certain Landscaping Maintenance in an Existing District, (LLMD #7)

**Resolution No. 17-52** A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA (LLMD #7).

**Approved.**

11. Citywide Landscaping and Lighting District No. 8; Public Hearing and Resolution Providing for the Annual Levy

City Manager Russi reported on the Citywide Landscaping and Lighting District No. 8, and resolution providing for the annual levy. He stated that on June 5, 2017, the City Council set July 17, 2017 at 6:30 p.m. as the date and time for the public hearing for the subject assessment district. The Engineer's Report and the cover report from the June 5, 2017, meeting is also included in the agenda packet. There is no proposed increase in the assessment from last year's levy.

The Mayor declared the public hearing opened and called for public testimony. There being none, he declared the public hearing closed

Resolution No.17-53, Overruling Protests and Providing for the Annual Levy and Collecting of Assessments for Certain Landscaping Maintenance in an Existing District, (LLMD #8)

**Resolution No.17-53** - A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA (LLMD #8).

**Approved.**

Resolution No. 17-50 Approving Agreements to Purchase Streetlight Poles from Southern California Edison

Assistant to the City Manager Ledoux reported on the proposed agreements to purchase streetlight poles from Southern California Edison (SCE). She stated that on June 19th, the City Council approved a motion authorizing staff to prepare the documentation needed to acquire streetlights from Southern California Edison and to negotiate with Tanko Street Lighting on agreements to convert the streetlights to LED technology and provide ongoing maintenance. Due to the urgency of meeting SCE's deadline of August 2, 2017 to enter into an agreement, the City Council is being asked to approve the necessary agreements with SCE. The agreements for conversion and maintenance will be brought forward at a future meeting for consideration.

It was moved by Rosales, seconded by Hepburn and carried by a vote of 4-0 (Davis absent) to approve Resolution No. 17-50, approving the Purchase and Sale Agreement and a Light Pole Agreement with Southern California Edison (SCE) for the acquisition of SCE-owned streetlights in La Verne in the amount of \$809,946.

Resolution No. 17-50,  
Authorizing the Purchase and  
Sale Agreement and the No-  
Fee Light Pole License  
Agreement with Southern  
California Edison for  
Acquiring Streetlights.

**Resolution No. 17-50** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE THE PURCHASE AND SALE AGREEMENT AND THE NO-FEE LIGHT POLE LICENSE AGREEMENT BETWEEN SOUTHERN CALIFORNIA EDISON AND THE CITY OF LA VERNE FOR THE PURPOSE OF ACQUIRING STREETLIGHTS FROM SOUTHERN CALIFORNIA EDISON. **Approved.**

12. Teen Center Update

Community Services Director Aguirre reported on the proposed Teen Center. He stated that since the adoption of the 2016 strategic plan, staff and the Council Sub-Committee has been doing research on various aspects of a teen center for La Verne. They are bringing their findings forward for Council review before moving forward and engaging an architect to develop preliminary designs and concepts. He stated that the Teen Center Council Sub-Committee researched this matter by visiting other local community centers and scouting locations in the City. It was the consensus of the Sub-Committee that the proposed Teen Center should be located at the Redwood Grove area of Las Flores Park where there is also outdoor amenities.

It was moved by Carder, seconded by Kendrick, and carried by a vote of 4-0, (Davis absent) to approve the Teen Center Sub-Committee direction to locate the Teen Center at the Redwood Grove area of Las Flores Park and authorize staff to proceed with engaging an architect to prepare design and cost estimates identified as a community need.

13. Rick Bowen Request

**Rick Bowen Request** – At their June 5, 2017, meeting the City Council requested consideration of Mr. Bowen's request for public comment to be moved forward be placed on tonight's agenda for further consideration.

Mr. Bowen was not present at the meeting and this matter was continued to the next regular City Council meeting.

14. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment.

Sherry Best, President of the La Verne Historical society reported on the reenactment of the Miss. Lordsburg and Mr. La Verne mock wedding ceremony to be held on Saturday, August 19, 2017, at the intersection of Third and "D" Streets at 10 am.

George May, La Verne Library Manager reported on the upcoming Library events in August.

Yessia Aries reported on the upcoming Goldline Workshop meetings.

Rainbow Yueng, Southern Air Quality reported on their rebate programs and services.

Terry Prentice, resident complained about the ongoing activities at David & Margaret and the numerous police calls.

Gary Hunter, Chelsea, stated that the City Council should leave the "public comment" section where it is on the Agenda.

15 Council Comments and Meeting/Conference Reports

Mayor Pro Tem Hepburn read a letter from Rick Bowen urging the City Council to move "public comment" section to the beginning of the Agenda. He also reported on the Fourth of July Events and that it was a great day. He thanked City staff for all their hard work they put into the event.

Council Member Carder reported on the Fourth of July Events and that it was a fantastic day. She also thanked City staff. She reported on the raffle sponsored by the Harley Group. She reported on the Gold Line meetings and encouraged residents to attend.

Mayor Kendrick reported on the Fourth of July events, concerts in the park; staff a squad car program sponsored by the La Verne Police Department to help low-income students with school supplies; and Chase's Restaurant 5<sup>th</sup> Anniversary celebration.

16 Closed Session

Pursuant to Government Code Section 54957.6, the City Council met in a closed session for the following purpose (no announcement was made):

Council Member Davis arrived and took part in the Closed Session.

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: City Manager, City Attorney, Personnel Officer and Finance Officer

Employee Organization(s) La Verne Police Officers' Association and La Verne Firefighters' Association

Unrepresented employee groups: Management, Confidential and Middle Management

17. Adjournment at 9:15 p.m., with no announcement of any reportable action from the Closed Session and the next regular meeting of the La Verne City Council scheduled for Monday, August 7, 2017, was **CANCELED** due to limited need.

Respectfully submitted,



Lupe Gaeta Estrella, CMC  
Assistant City Clerk